



MBA Application For U.S. and Canadian School Districts

First year MBA applicants may want to submit to the introductory *Pathway* to the MBA Program.

REQUIRED DOCUMENTS

- Completed** MBA application.
- Cover letter** specifying any MBA criteria that do not apply to the school district.
- MBA Criteria Checklist (all sections mandatory for all applicants).**
- Reviewer comments** from the previous year (if applicable).
- The school district's responses** to the previous year's comments.
- Budget document** or a link to your budget document.

SCHOOL DISTRICT INFORMATION

School District Name (as you would like it to appear on the award plaque and certificate):

Street Address (no P.O. boxes):

City:

State/Province:

ZIP/Postal Code:

SUBMITTING OFFICIAL (All award correspondence is emailed to this person)

Mr. Ms. Mrs. Ph.D. Ed.D. CPA SFO RSBA RSBO RSBS Other:

Name:

Title:

Email:

Phone:

ASBO Member's Name (if different from submitting official):

ASBO International Member Number:

Expiration Date:

Does ASBO International have your permission to use your school's budget for MBA Seminars?

Yes

No

GENERAL INFORMATION

Has this school district previously applied to the MBA program? Yes No

Total district budget (total revenue, all funds):

Fiscal year end (date): Month:

Year:

Date of budget's legal approval:

Student enrollment:

What category describes the school district?

Public, K-12 Private, K-12 Charter Technical Community College Other:

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AWARD ANNOUNCEMENT (optional)

Provide contact information for the district official you would like to receive award notification (in addition to the submitting official's name already provided):

Mr. Ms. Mrs. Ph.D. Ed.D.

Name: _____

Title: _____

Email: _____

FEES

Please remit this amount:

MBA Fee (see chart) \$ _____

ASBO INTERNATIONAL

Membership Fee (\$230) \$ _____

Join or renew now to save at least \$85.

Total \$ _____

MBA APPLICATION FEES All payments must be in U.S. dollars

Total Revenue, All Funds	ASBO Intl Member	Non-Member
Less than \$50 million	\$660	\$1,000
\$50 - \$200 million	\$1,060	\$1,375
\$200 million - \$1 billion	\$1,110	\$1,425
More than \$1 billion	\$1,160	\$1,475

Method of payment

Check

Credit Card: Visa MasterCard American Express Discover

Name on Card: _____

Signature: _____

Card No.: _____

Exp. Date: _____

Card Verification Number: _____

SUBMITTING YOUR MBA APPLICATION PACKET

EMAIL (preferred)

- Attach each of the required documents as separate PDFs or links.
- Include payment information.
- Email to MBA@asbointl.org.

MAIL

- Flash drive containing separate PDFs of the required documents (preferred).
or
Three hard copies of the complete application packet.
- Include payment information.
- Mail to **ASBO International**
Meritorious Budget Award
44790 Maynard Square, Suite 200
Ashburn, VA 20147

DEADLINE

Within 90 days of your budget's legal approval. Extension requests may be emailed to MBA@asbointl.org.

Questions? Email us at MBA@asbointl.org or call 866.682.2729 x7075.

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