



Pathway to the MBA Application

For U.S. and Canadian School Districts

The *Pathway* to the MBA is for first- and second-time applicants who would like to complete two sections of the MBA Criteria Checklist. If you have previously applied to the MBA or would like to complete all four sections of the checklist, please use the MBA application.

REQUIRED *Pathway* TO THE MBA DOCUMENTS

- Completed** *Pathway* to the MBA application.
- Cover letter** specifying any *Pathway* to the MBA criteria that do not apply to school district.
- Two sections of the MBA Criteria Checklist:**
 - EXECUTIVE SUMMARY (mandatory)**

Choose one of the following sections. Second-time *Pathway* applicants must submit a section not completed the previous year.

 - Organizational
 - Financial
 - Informational
- Reviewer comments** from the previous year (if applicable).
- The school district's responses** to the previous year's comments.
- Budget document** or a link to your budget document.

SCHOOL DISTRICT INFORMATION

School District Name (as you would like it to appear on the crystal award and certificate):

Street Address (no P.O. boxes):

City: State/Province: ZIP/Postal Code:

SUBMITTING OFFICIAL (All award correspondence is emailed to this person)

Mr. Ms. Mrs. Ph.D. Ed.D. CPA SFO RSBA RSBO RSBS Other:

Name:

Title:

Email: Phone:

ASBO Member's Name (if different from submitting official):

ASBO International Member Number: Expiration Date:

GENERAL INFORMATION

Has the school district previously applied to the MBA program? Yes No (If Yes, please fill out the MBA application instead.)

Has the school district previously applied to the *Pathway* to the MBA? Yes No

Total district budget (total revenue, all funds):

Fiscal year end (date): Month: Year:

Date of budget's legal approval:

Student enrollment:

What category describes the school district?

Public, K-12 Private, K-12 Charter Technical Community College Other:

PLEASE COMPLETE BOTH PAGES OF APPLICATION. >>

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AWARD ANNOUNCEMENT (optional)

Provide contact information for the district official receiving award notification (in addition to the submitting official's name already provided):

Mr. Ms. Mrs. Ph.D. Ed.D.

Name: _____

Title: _____ Email: _____

FEES

Please remit this amount:

Pathway to the MBA Fee \$ _____ (see chart)

ASBO INTERNATIONAL

Membership Fee (\$230) \$ _____ (if applicable)

Join or renew now to save at least \$85.

Total \$ _____

Method of payment

Check

Credit Card: Visa MasterCard American Express Discover

Name on Card: _____

Signature: _____

Card No.: _____ Exp. Date: _____ Card Verification Number: _____

Pathway to the MBA Application Fees All payments must be in U.S. dollars

Total Revenue, All Funds	ASBO Intl Member	Non-Member
Less than \$50 million	\$300	\$550
\$50 – \$200 million	\$400	\$650
\$200 million – \$1 billion	\$450	\$700
More than \$1 billion	\$500	\$750

SUBMITTING YOUR Pathway TO THE MBA APPLICATION PACKET

EMAIL (preferred)

- Attach each of the required documents as separate PDFs.
- Include payment information.
- Email to MBA@asbointl.org.

MAIL

- Flash drive containing separate PDFs of the required documents (preferred).
or
Three hard copies of the complete application packet.
- Include payment information.
- Mail to **ASBO International**
Pathway to the MBA
44790 Maynard Square, Suite 200
Ashburn, VA 20147

DEADLINE

Within 90 days of your budget's legal approval. Extension requests may be emailed to MBA@asbointl.org.

Questions? Email us at MBA@asbointl.org or call **866.682.2729 x7075**.

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