



Pathway to the MBA Application page 1

For U.S. and Canadian School Systems

The *Pathway* to the MBA is for first- and second-time applicants who would like to complete two sections of the MBA Criteria Checklist. If you have previously applied to the MBA or would like to complete all four sections of the checklist, please use the MBA application.

REQUIRED *Pathway* TO THE MBA DOCUMENTS

Your *Pathway* to the MBA application packet must include:

- Completed *Pathway* to the MBA application.
- Cover letter specifying any *Pathway* to the MBA criteria that do not apply to school district.
- Two sections of the MBA Criteria Checklist
 - EXECUTIVE SUMMARY (mandatory)
 - Choose one of the following sections. Second-time *Pathway* applicants must submit a section not completed the previous year.
 - Organizational Financial Informational
- Reviewer comments from the previous year **and** your school district's responses (if applicable).
- Budget document or a link to your budget document.

SCHOOL DISTRICT INFORMATION

Full Name of School District (provide name as you would like it to appear on the crystal award and certificate):

Mailing Address (the crystal award will be sent to this address):

Street Address (no P.O. boxes):

City: _____ State/Province: _____ ZIP/Postal Code: _____

SUBMITTING OFFICIAL

(All award correspondence is emailed to this person)

Mr. Ms. Mrs. Ph.D. Ed.D. CPA SFO RSBA RSBO RSBS Other:

Name: _____

Title: _____

Email: _____ Phone: _____

ASBO International Member Number: _____ Expiration Date: _____

ASBO Member's Name (if different from submitting official): _____

GENERAL INFORMATION

Has the school district previously applied to the MBA program? Yes No *(If Yes, please fill out the MBA application instead.)*

Has the school district previously applied to the *Pathway* to the MBA? Yes No

What is the size of the school district's budget (total revenue, all funds)? _____

What is the end of the fiscal year (date) for this budget submission? Month: _____ Year: _____

How many students are enrolled in the school district? _____

What category most accurately describes the school district?

Public, K-12 Private, K-12 Charter Technical Community College Other:

PLEASE COMPLETE BOTH PAGES OF APPLICATION. >>

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AWARD ANNOUNCEMENT (optional)

Please provide the contact information for the additional person you would like to be notified of the school district's accomplishment (in addition to the submitting official's name already provided):

Mr. Ms. Mrs. Ph.D. Ed.D. CPA Other:

Name: _____

Title: _____

Organization: _____

Email: _____

Voya Financial®, the *Pathway* to the MBA program sponsor, or your ASBO affiliate may also contact the school district to offer congratulations.

FEES

Please remit this amount:

ASBO INTERNATIONAL

Membership Fee (\$225) \$ _____ (if applicable)

Join or renew now to save at least \$90.

Pathway to the MBA Fee \$ _____ (see chart)

Total \$ _____

Method of payment

Check

Credit Card: Visa MasterCard American Express Discover

Name on Card: _____

Signature: _____

Card No.: _____

Exp. Date: _____

Pathway to the MBA Application Fees

All payments must be in U.S. dollars

Total Revenue, All Funds	ASBO Intl Member	Non-Member
Less than \$50 million	\$300	\$550
\$50 – \$200 million	\$400	\$650
\$200 million – \$1 billion	\$450	\$700
More than \$1 billion	\$500	\$750

SUBMITTING YOUR *Pathway* TO THE MBA APPLICATION PACKET

BY EMAIL (preferred)

- Attach each of the required application documents as separate PDFs.
- Include payment information.
Email submissions must be paid by credit card.
- Email to MBA@asbointl.org.

BY MAIL

- Flash drive containing separate PDFs of the required documents (preferred).
or
Three hard copies of the complete application packet.
- Include payment information.
Mailed submissions may be paid by check or credit card.
- Mail to **ASBO International**
Pathway to the MBA
11401 North Shore Drive
Reston, VA 20190-4232

DEADLINE

Within 90 days of your budget's legal approval. Extension requests may be emailed to MBA@asbointl.org.

Questions? Email us at MBA@asbointl.org or call **866.682.2729 x7075**.

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